622 E. GRAND RIVER AVENUE, HOWELL MI 48843 – BOARD ROOM

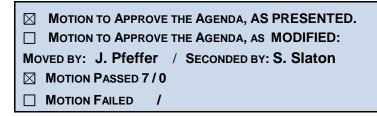
# MEETING MINUTES FULL BOARD

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A	pproved

**TUESDAY JULY 26, 2022** 

	OPEN SEAT (VACATED BY B. SPALDING)	C. NAGY
	L. BERRY-BOBOVSKI	J. PFEFFER - BOARD SECRETARY
MEMBERS	P. BRIDGE	OPEN SEAT (VACATED BY M. PIZZIMENTI)-
PRESENT:	R. GARBER – BOARD CHAIR	M. SERIO - VICE & COMM. CHAIR
		S. SLATON
	G. MCINTOSH	S. VANDEMERGEL
Member(s) Absent:	L. BERRY-BOBOVSKI, M. IKLE, C. NAGY	,
OTHERS	C. CONKLIN	
PRESENT	K. Aulette A. Bowers	

- 1. CALL TO ORDER: Meeting called to order by: R. Garber at 6:00 PM.
- 2. Roll Call: LCCMHA will be doing a Hybrid in-person and virtual Zoom meeting for the public.
- 3. APPROVAL OF AGENDA: AGENDA DATED JULY 26, 2022



- 4. CALL TO THE PUBLIC:  $\square$  None.  $\square$
- 5. APPROVAL OF MINUTES: MINUTES OF MEETING DATED JUNE 28, 2022
  - MOTION TO APPROVE THE MINUTES, AS PRESENTED AND WAIVE THE READING THEREOF.
  - MOTION TO APPROVE THE MINUTES, AS MODIFIED:

MOVED BY: M. Serio / SECONDED BY: J. Pfeffer

- MOTION PASSED 7/0
- □ MOTION FAILED /

#### 6. BOARD ADMINISTRATION: None Item(s) Noted Below

- a) Per-Diem For Special Meetings / Functions: 🛛 None 📋 Items Noted Below
- b) Event Announcement(s): X None I Item(s) Noted Below

c) Appointment of M. Serio to complete 2022 term as LCCMHA Board Vice Chair and Ways and Means Committee Chair by R. Garber.

d)	RE-APPOINTMENT OF S. LONGSWORTH TO THE SUD OVERSIGHT AND POLICY BOARD	
	Discussion was held.	
	MOVED BY: M. Serio / SECONDED BY: J. Pfeffer	
	Motion to approve appointment of Susan Longsworth to the Substance Abuse Disorder Oversight Policy Board. Effective 10/01/2022 to 09/30/2025.	
	MOTION PASSED 7 / 0	
	MOTION FAILED /	

# 7. CONSENT AGENDA:

Removal of item(s) from the Consent Agenda:

☑ None □ Items Noted Below

#### **CONSENT AGENDA APPROVAL**

Discussion was held.

#### MOVED BY: M. Serio / SECONDED BY: J. Pfeffer

Motion to accept and approve the consent agenda, as presented. (Items referenced below).

- MOTION PASSED 7 / 0
- ☐ MOTION FAILED /

## a) COSTCO - EXECUTIVE BUSINESS MEMBERSHIP RENEWAL (2 CARDS) CURRENT MEMBERSHIP EXPIRES 09/01/2022 (REF. W&M AG. #: 3)

Motion to approve the renewal of two (2) Costco Executive Business Membership cards at the annual total cost of \$120, as presented. Effective 9/1/22 to 8/31/23.

#### b) ADVANCE ABA – FY21 AND FY22 CONTRACT AMENDMENT #2 – ADDING FAMILY TRAINING -CODE S5111 (REF. W&M AG. #: 4)

Motion to approve FY21 and FY22 Contract Amendment #2 between LCCMHA and Advance ABA Care to add Family Training services at \$72.03 per encounter, as presented. Effective 8/1/2022 to 9/30/2022.

## c) MORC - FY21 AND FY22 CONTRACT AMENDMENT #4 – ADDING BEHAVIOR IDENTIFICATION ASSESSMENT – CODE 97151 (REF. W&M AG. #: 5)

Motion to approve FY21 and FY22 Contract Amendment #4 between LCCMHA and MORC to add code #97151 Behavior Identification Assessment at \$72.92 per 15 minutes, as presented. Effective 8/1/2022 to 9/30/2022.

#### d) TIME CLOCKS PLUS 1 YEAR CONTINUATION OF CONTRACT (REF. W&M AG. #: 7)

Motion to approve to continue our contract between LCCMHA and TimeClock Plus as our time and attendance vendor for twelve (12) months, as presented. Effective 07/21/2022.

# e) CMHPSM REVISED POLICY # 558: PSYCHOTROPIC MEDICATION ORDERS AND CONSENTS (REF. w&m Ag. #: 9)

Motion to approve CMHPSM Revised Policy # 558: Psychotropic Medication Orders and Consents, as presented.

### f) MEMO: REQUESTING THE CREATION OF OF A NEW POSITION IN THE I/DD DEPARTMENT. THIS POSITION WILL BE A MENTAL HEALTH THERAPIST I (R07) OR II (R08) WITH A SPECIALTY IN AUTISM - I/DD. (REF. W&M AG. #: 14)

Motion to approval of the addition of a new full time Mental Health Therapist: Autism/IDD Specialist position assigned to the I/DD Department. Effective 07/27/2022.

## 8. EXECUTIVE DIRECTOR'S REPORT:

- a) Delegated Contract Approach July 2022 Report / Informational
- b) Wait List Update / Informational
- c) Agency & Community Updates / Informational

## 9. WAYS & MEANS COMMITTEE – MOTION RECOMMENDATIONS:

a) MEMO: FY22 PASS THROUGH PROVIDER STABILIZATION FUNDING (REF. W&M AG,#6)

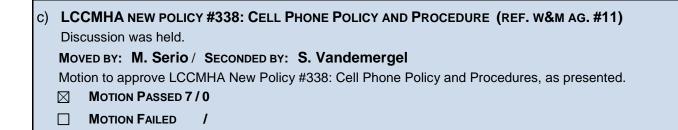
Discussion was held.

MOVED BY: M. Serio / SECONDED BY: S. Slaton

Motion to approve funding in the amount not to exceed \$1,590,451.96 as a rate adjuster payment to providers for identified service codes listed to assist the provider network in delivering essential face-to-face services. Effective 7/26/2022.

- MOTION PASSED 7 / 0
- MOTION FAILED /

b) MEMO: CELL PHONE STIPEND & SMART PHONES (2 ACTIONS) (REF. W&M AG,#10)		
Discussion was held.		
ACTION #1		
Moved By: M. Serio / Seconded By: S. Slaton		
Motion to approve LCCMHA increase in monthly cell phone stipend to \$25. Effective 8/1/2022.		
MOTION PASSED 7 / 0		
Motion Failed /		
Discussion was held. <u>Астіон #2</u>		
MOVED BY: M. Serio / SECONDED BY: S. Vandemergel		
Motion to approve LCCMHA contracting with AT&T First Net to purchase smartphones and plans at rates listed. Effective 8/1/2022.		
MOTION PASSED 7 / 0		
MOTION FAILED /		



# d) 2022 COMPENSATION PLAN: ESSENTIAL WORKER ONE TIME LUM SUM PAYMENT POLICY (REF. W&M AG. #12)

Discussion was held.

#### MOVED BY: M. Serio/ SECONDED BY: S. Vandemergel

Motion to approve the 2022 – Compensation Plan: Essential Worker One-Time Incentive Lump Sum Payment. Effective 8/1/2022.

- MOTION PASSED 7 / 0

# e) MEMO COMPENSATION PLAN: ESSENTIAL WORKER ONE TIME LUM SUM PAYMENT (REF. W&M AG. #13)

Discussion was held.

#### MOVED BY: M. Serio / SECONDED BY: S. Slaton

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Motion to approve a \$2,000 lump sum per full-time employee and a \$1,000 lump sum per part-time employee who meet the requirements within the Compensation Plan: Essential Worker One-Time Incentive Lump Sum Payment. Effective 8/1/2022.

- MOTION PASSED 7 / 0
- MOTION FAILED /

The Minutes of the July 19, 2022, meeting of Ways & Means Committee were presented for review.

# 10. CMHPSM (REGION 6): None Item(s) Noted Below

- a) Event Announcement(s): 🛛 None 🗌 Items Noted Below
  - Next Regional Board Meeting Date: 08/10/2022
- b) Draft Minutes 07/13/2022

# 11. CMHAM: 🛛 None 🗆 Item(s) Noted Below

a) Event Announcement(s): 🛛 None 🗌 Items Noted Below

# 12. BOARD CORRESPONDENCE: None Item(s) Noted Below

- a) Genesis House July 2022 Newslettere
- b) Heather Oaks Quarterly Report
- 13. NEW BUSINESS: ☐ None ☐ Item(s) Noted Below

## 14. OLD BUSINESS: □ None ⊠ Item(s) Noted Below

- a) Parking Lot Items:
  1. Senator Lana Theis, Representatives Bob Bezotte and Anne Bollin to be contacted to request participation at a LCCMHA Board meeting in August or September, 2022.
- 15. CALL TO THE PUBLIC: 🛛 No Response
- 16. ADJOURNMENT: THE MEETING ADJOURNED AT 6:41 PM

**RESPECTFULLY SUBMITTED:** 

APPROVED BY:

Angela Bowers RECORDING SECRETARY Joanne Pfeffer Board Secretary Date